

Privacy Policy of Schischek GmbH

Hereinafter also referred to as "Company of the Rotork Group"

Welcome to our website and thank you for your interest in our company. We take the protection of your personal data very seriously. We process your data in accordance with applicable personal data protection legislation, in particular the GDPR and our country-specific implementation laws, which provide comprehensive information about the processing of your personal data by the Company of the Rotork Group and your rights.

Personal data is any information that makes it possible to identify a natural person. This includes, in particular, your name, date of birth, address, telephone number, email address and IP address. Anonymous data means, that no personal reference to the individual/user can be made.

Responsible body and data protection officer

Schischek GmbH, www.schischek.de and www.schischek.com, Phone: +49 9101 9081-0, E-mail: info@schischek.com, Fax: +49 9101 9081-77

Contact details of the Data Protection Officer
datenschutz@schischek.com

Your rights as a data subject

We would first like to notify you of your rights as a data subject. These rights are set out in Articles 15 - 22 GDPR, and include:

- The right of access (Art. 15 GDPR)
- The right to rectification (Art. 16 GDPR)
- The right to data portability (Art. 20 GDPR)
- The right to object to data processing (Art. 21 GDPR)
- The right to erasure / right to be forgotten (Art. 17 GDPR)
- The right to restriction of data processing (Art. 18 GDPR)

To exercise these rights, please contact: datenschutz@schischek.com. The same applies if you have any questions regarding data processing in our company or when you withdraw your consent. You also have a right of appeal to the relevant data protection supervisory authority.

Right to object

Please note the following with respect to your right to object:

If we process your personal data for direct marketing, you have the right to object to this data processing at any time without providing the reasons for such objection. This also applies to profiling insofar as it is associated with direct marketing.

If you object to the processing for direct marketing, we will no longer process your personal data for such purposes. The objection is free of charge and can be made informally, where appropriate to: datenschutz@schischek.com.

Should we process your data to protect legitimate interests, you may object to such processing at any time for reasons that arise from your specific situation; this also applies to profiling based on these provisions.

We will then cease to process your personal information unless we can demonstrate compelling legitimate grounds for processing such information that outweigh your interests, rights and freedoms, or the processing is intended to assert, exercise or defend legal claims.

Purposes and legal bases of data processing

The processing of your personal data complies with the provisions of the GDPR and all other applicable data protection regulations. Legal bases for data processing arise in particular from Art. 6 GDPR.

We use your data to initiate business, to fulfil contractual and legal obligations, to conduct the contractual relationship, to offer products and services and to consolidate customer relationships, which may include marketing and direct marketing.

Your consent also constitutes a legal basis for data processing. In this respect, we will inform you of the purposes of data processing and the right to withdraw your consent. If the consent also relates to the processing of special categories of personal data, we will explicitly notify you in the consent process.

Processing of special categories of personal data within the meaning of Art. 9 (1) GDPR may only take place where necessary on the grounds of legal regulations and there is no reason to assume that your legitimate interests should prevail to the exclusion of processing such data.

Data transfers / Disclosure to third parties

We will only transmit your data to third parties within the scope of given statutory provisions or based on consent. In all other cases, information will not be transferred to third parties unless we are obliged to do so owing to mandatory legal regulations (disclosure to external bodies, including the supervisory authorities or law enforcement authorities).

Data recipients / categories of recipients

In our organisation, we ensure that only individuals who are required to process the relevant data to fulfil their contractual and legal obligations are authorised to handle personal data.

In many cases, service providers assist our specialist departments to fulfil their tasks. The necessary data protection contract has been concluded with all service providers (i.e. credit checks, etc.).

Transfers of personal data to third countries

A transfer of data to third countries (outside the European Union or the European Economic Area) shall only take place if required by law, if necessary for the conclusion or performance of a contract concluded or if you have provided your consent for such a transfer.

We transfer your personal data to service providers or group companies outside the European Economic Area as follows: UK. In such cases, compliance with the level of data protection is ensured by EU standard contractual clauses and internal company data-protection-regulations.

Period of data storage

We store your data for as long as such is required for the relevant processing purposes. Please note that numerous retention statutory periods require that data must be stored for a specific period. This relates in particular to retention obligations for commercial or fiscal purposes (e.g. commercial code, tax code, etc.). The data will be routinely deleted after use unless a further period of retention is required.

We may also retain data if you have given us your permission to do so, or in the event of any legal disputes and we use the evidence within the statutory limitation period, which may be up to 30 years; the standard limitation period is 3 years.

Secure transfer of data

We implement the appropriate technical and organisational security measures to ensure the optimal protection of the data stored by us against accidental or intentional manipulation, loss, destruction or access by unauthorised persons. The security levels are continuously reviewed in collaboration with security experts and adapted to new security standards.

The data exchange to and from our website is encrypted. We provide https as a transfer protocol for our website, and always use the current encryption protocols. In addition, we offer our users content encryption in our contact forms and applications. We alone can decrypt this data. It is also possible to use alternative communication channels (e.g. surface mail).

Obligation to provide data

A range of personal data is required to establish, implement and terminate the obligation and the fulfilment of the relevant contractual and legal obligations. The same applies to the use of our website and the various functions we provide.

In some cases, legal regulations require data to be collected or made available. Please note that it will not be possible or not fully possible to process your request or execute the underlying contractual obligation without this information.

Data categories, sources and origin of data

The data we process is defined by the relevant context: it depends on whether, for example, you place an order online, enter a request on our contact form or if you want to send us an application or submit a complaint.

Please note that we may also provide information at specific points for specific processing situations separately where appropriate, e.g. when uploading application documents or when making a contact request.

We collect and process the following data when you visit our website:

- Name of the Internet service provider
- Web browser and operating system used
- Information on the website from which you visited us
- The IP address by your allocated Internet service provider
- Files accessed, volume of data transferred, downloads/file export
- Information on websites accessed on our site, including date and time

For reasons of technical security (in particular to safeguard against attempts to attack of our web server), this data is stored in accordance with Article 6 (1) lit f GDPR. Anonymisation takes place no later than after seven days by abbreviating the IP address so that no reference is made to the user.

We may collect and process the following data as part of a (product) inquiry:

- Company name
- Last name, first name
- Contact information (Address/company location, phone number, e-mail address)
- Product or project-related information

We may collect and process the following data as part of a document/record request:

- Company name
- Last name, first name
- Contact information (Delivery address, phone number, e-mail address)
- Quantity, type and requirements of the requested documents

We may collect and process the following data as part of a return delivery (return form):

- Company
- Address
- Customer number
- Contact person
- Phone number
- E-mail address
- Subject
- Further information about the return

Request form / Contact via email (Article 6 (1) lit a, b GDPR)

A request form is available on our website, which can be used to contact us electronically. If you write to us using the request form, we will process the data you submitted in the request form to respond to your queries and requests.

In so doing, we respect the principle of data minimisation and data avoidance; such that you only have to provide the information, we require contacting you, which is your name, company name, email address and the message field itself. Your IP address will also be processed for technical reasons and for legal protection. All other data is voluntary, and additional fields are optional (e.g. to provide a more detailed response to your questions).

If you contact us by email, we will process the personal information provided in the email solely for processing your request. If you do not contact us using the forms provided, no additional data will be collected.

Marketing purposes (Article 6 (1) lit f GDPR)

The Company of the Rotork Group is keen to nurture the customer relationship with you and to send you information and offers about our product / services. We therefore process your data to send you the relevant information and offers via email or by surface mail.

You may object to the use of your personal data for direct marketing at any time; this also applies to profiling insofar as it is associated with direct marketing. If you object, we will cease processing your personal information for this purpose.

You can withdraw your consent at any time free of charge and informally without stating the reasons for such and should be addressed to +49 9101 9081-0, sent via email to info@schischek.com or via surface mail to Schischek GmbH, Mühlsteig 45, 90579 Langenzenn, Germany.

Automated decisions in individual cases

We do not use purely automated processing to make decisions.

Cookies (Art. 6 Para. 1 S. 1 lit. a, f EU-GDPR, Section 25 Para. 1, 2 TTDSG – The German Federal Law on Data Protection and the Protection of Privacy in Telecommunications and Telemedia)

On our website, we use so-called cookies in several places. They serve to make our offer more user-friendly, effective and secure. Cookies are small text files that are stored on your computer and stored by your browser (locally on your hard drive).

These cookies enable us to analyse how users interact with our website. This enables us to design the website content according to visitor's needs. In addition, cookies allow us to measure the effectiveness of a particular ad and have it placed based on, for example, the thematic interests of users.

Most of the cookies we use are so-called "session cookies". These are automatically deleted after your visit. Permanent cookies are automatically deleted from your computer when their validity period (usually six months) is reached or you delete them yourself before the validity period expires.

Most web browsers accept cookies automatically. However, you can usually change the settings of your browser if you prefer not to send the information.

We use cookies to make our offer more user-friendly, effective and secure. In addition, we use cookies to enable us to analyse how users use our websites. This allows us to design the content according to visitor needs. In addition, the cookies enable us to measure the effectiveness of a particular advertisement and to have it placed, for example, depending on the thematic interests of the user.

Cookies are stored on the user's computer and transmitted from it to our site. Therefore, you as a user also have full control over the use of cookies. By changing the settings in your Internet browser, you can disable or restrict the transmission of cookies. Furthermore, cookies that have already been set can be deleted at any time via an Internet browser or other software programs. This is possible in all common Internet browsers.

Please note: If you deactivate the setting of cookies, not all functions of our website may be fully usable.

User profiles / web tracking procedures

This website uses Google Analytics, a web analytics service provided by Google Ireland Limited, Gordon House, Barrow Street, Dublin 4, Ireland ("Google"), based on your consent pursuant to Art. 6 Para. 1 S. 1 lit. a EU-GDPR, Section 25 Para. 1 TTDSG. Google Analytics uses "cookies", which are text files placed on your computer, to help the website analyse how users interact with this website. The information generated by the cookies regarding the interaction is usually transmitted and stored to Google servers located within the US. However, by activating IP anonymisation on this website, your IP address will be truncated beforehand by Google within Member States of the European Union or in other contracting states to the Agreement on the European Economic Area. Only in exceptional cases, will the full IP address be transmitted to a Google server in the US and shortened there.

Google uses the information transmitted by the cookies on behalf of the Company of the Rotork Deutschland Group for the purpose of evaluating the use of the platform, compiling reports on website activity and providing other services relating to website activity and internet usage to the Rotork Group. The Company of the Rotork Group will not use data collected with the help of Google Analytics to personally identify the visitor, nor will it be merged with personal data in any other way.

According to Google, the IP address transmitted by your browser as part of Google Analytics will not be merged with other Google data.

The users' personal data will be deleted or anonymised after 14 months.

For additional information on Google's terms of use and data protection, please visit:

<https://marketingplatform.google.com/about/analytics/terms/gb/> and
<https://policies.google.com/?hl=en>

You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website.

You can also prevent the collection of data generated by the cookie and related to your use of the website (including your IP address) to Google, as well as the processing of this data by Google, by downloading and installing the browser plugin available at the following link:

<https://tools.google.com/dlpage/gaoptout?hl=en>

Links to other providers

Our website also contains clearly identifiable links to the Internet sites of other companies. Although we provide links to websites of other providers, we have no influence on their content, and no guarantee or liability can therefore be assumed for such. The content of these pages is always the responsibility of the respective provider or operator of the pages.

The linked pages were checked at the time of linking for potential legal violations and identifiable infringements. No illegal content was identified at the time of linking. However, a permanent content control of the linked pages is not reasonable without concrete evidence of an infringement and, upon notification of a violation of rights; such links will be promptly removed.